

**MARTIN CITY COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING**
June 17, 2021, LIETZ HALL, MARTIN CITY, MT
Minutes

The meeting was called to order at 7:08 p.m. Present: Board Members President Greg Doggett, Ed Benton, Cindy Doggett, and Jim Zerbe; General Manager/Chief Operator Shane Pierson, and Clerk Victoria Zerbe. Tyler Lentz was absent.

The Minutes for May 18, 2021 were approved by unanimous consent.

The monthly coliform water test results for May were satisfactory.

For the Operator's Report, Chief Operator Shane Pierson reported that three pit replacement installs were completed for customers Neil Dalimata, Samantha Withrow, and John M. Powell. Two double pit installs are waiting on the delivery of the pits which is scheduled for the end of the month. Two single pits will be installed during the same time because of their proximity to the double pits.

Clean-up from the main line break repair by Greg Doggett's residence has been completed. The curb stop repair at Lietz Hall was started and canceled due to high ground water, and will be attempted again in the fall when the water has receded.

The dirt work portion of T5 Services contract for the Glacier Hills automatic backup generator project has been completed, but finishing the painting and staining of the structure erected, and the clean-up of the paint-smeared generator still needs attention. T5 Services was contacted again and informed that all items on the project must be completed by July 1, or MCCWD will complete the project and deduct that amount from their payment. Additional soil is still needed at the site, and the Chief Operator will contact Libby Landscaping for the job.

Shane reported that all valves have been exercised, and hydrants have been flushed. Some hydrants need new seals, but at present are all functional. The hydrant meter has not been installed for the season, but will be used as needed.

The Work Order Log was reviewed next. WO# 2021-3, the Lietz Hall curb stop repair, was discussed earlier. Shane was unable to update the log because of a file issue.

The Board reviewed the System Totals Report for May which was impressive for its 2.89% water loss percentage. Unfortunately, water loss on Route 2 was beginning to creep up again at 6,300 gallons. The Usage Reports depicted higher usage for the month of May, and it is expected to go higher during the summer months especially with now active accounts for Paulson Resorts RV Park and Glacier Park Inc. The Usage and Loss Report and the Comparison Report were reviewed. May 2021 figures were significantly lower than last year in comparison.

The Clerk reviewed the District's financial statements for May 2021. The Flathead County Finance Department had yet to make deposits into MCCWD's Tax Roll Fund #7273 and the Capital Investment Fund #7274 as noted on the Profit & Loss YTD Comparison. There were no comments or questions on the District's Balance Sheets, nor on the Clerk's timesheets.

The Disbursement Report for June 15, 2021 included the transfer of \$6,000 from the District's Maintenance Account to Checking for Operations June 11, 2021, and the transfer of \$8,000

from #7273 County Tax Fund to County CIP #7274 on June 15, 2021. Montana State Fund also issued a 2018 Dividend of \$70.66, which was credited to next year's bill. The report listed the Montana Monthly Withholding Tax payment of \$130.00; a Libby Landscaping payment of \$1,790.00 for pit replacements and other repairs; Potable Divers bill of \$2,100.00 for tank cleaning and inspection; \$2,644.00 for The Cincinnati Insurance Co.'s annual premium; and a payment of \$1,643.75 to Core & Main for meters and other supplies. The AmeriGas payment of \$115.19 was also listed. The Clerk will call AmeriGas to try to schedule a delivery of propane to the main Pumphouse, which is only at 40% capacity.

A motion to approve the Disbursement Report dated June 15, 2021 was made by Greg, seconded by Ed, and unanimously approved by the Board.

The Adjustments Reports depicted connection and installation fees. Two customers on the Past Due List for June were posted. The third customer, Jack Strickrodt, will be sent a letter about disconnection if payment isn't made on June 20. A past due warning, once again, can not be placed on their front door because of loose dogs in their fenced yard. Both the Clerk and the Chief Operator stated that their water was turned off two weeks ago for no deliverable address or working phone number. The Board agreed that if their entire bill wasn't paid, their water would be turned off.

Under Old Business, Shane continues to receive calls on possible water service connections on 1st St. West, but none were committed to acquiring water service. The second item under Old Business, T5's outstanding balance, was covered earlier.

Under New Business, after tank cleaning and inspection on May 24, Potable Divers reported that the tank was structurally sound, but the roof and interior surface were rough especially above water line and needs re-coating in the not-so-distant future. Shane is in the process of requesting estimates for the job and has also contacted the developer of a coating especially formulated for the climate, size, and other factors of the tank. A Board discussion followed and it was decided that the tank repair project must be planned very meticulously, and homework had to be done since the tank would have to be emptied and taken off line for approximately 2 weeks possibly next summer while water still needed to be delivered to the District's customers.

The Chief Operator requested the Board's approval to write a letter for new customer Skylar Nelson stating that the previous owner of 56 4th St. N. did know that a new pit replacement was needed on the property and its estimated cost, but failed to disclose the information in the purchase transaction.

The District's next Board Meeting is scheduled for Thursday, July 15, 2021 at 7:00 p.m. As there were no other items to discuss, Jim made a motion at 8:40 p.m. to adjourn and Cindy seconded it; all agreed.

Respectfully submitted,